

**Labor Management Meeting**  
Administration Building-Board Room  
November 19, 2009  
4:00 p.m. – 5:00 p.m.

***Agenda***

Contractual Issues

1. Central CAP report—discussion of results—J. Kurovsky
2. Collaboration Guidelines

Interests

3. Individual student supervision—can students be left without direct supervision (ex taking a test)
4. Student Passing time 4 minutes v. 5 minutes—related problems as a result—J. Kurovsky

Present: Peter Gull, Eden Klug, Jim Kurovsky, Heather Swenson, Sandy Nass, Kristen Gurtner, Deb Beyer, Kurt Wachholz, Beth Koehler.

1. Central CAP report—discussion of results—J. Kurovsky Jim presented a written position statement that was provided to him by “the committee”. The document presented was formatted as a position statement as to why Central CAP is not simply “Homeroom” and should be viewed as a duty. The document had no names or identity. The only person on the committee which he identified was Laura Westcott. The administration understood that this CAP committee included administration. The statement presented did not represent that. It was decided that some investigation as to where the document came from, who created it and in what capacity do they communicate for the Central Staff or the CAP committee was needed. Ms. Koehler volunteered to gather that information. Mr. Kurovsky stated he spoke with Mr. Anderson at Hale and Mr. Anderson stated that he believed Hale’s resource was considered duty so it was not an issue at Hale. Mr. Wachholz corrected this statement as Hale’s resource is not considered duty. Ms. Koehler will bring the information back to PR&R on December 10, 2009 and we will go from there.
2. Collaboration Guidelines-Tabled to December meeting with PRR In the process of review the guidelines have been combined into one document, the association would like to put it back into two documents-- one on Collaboration and the other

on Preparation. The Administration would like to see them as one document as Collaboration is just one form of preparation not a separate idea from Preparation. Both sides agreed to work on the document (s) in PR&R at the December 10, 2009 meeting and to get it done, finalized and into people's hands as it is tool to answer questions that keep arising about preparation and collaboration.

3. Individual student supervision (association)—Can students be left without direct supervision (maybe taking a test) in the hallway? There have been some instances this year where teachers have been told that leaving kids unsupervised is not allowed. The association wondered if there was a new directive from administration concerning this. Without all of the details of any specific incident, supervision of students is a non negotiable. Students must be supervised at all times. A blanket statement that says, district wide, students cannot be ever placed in the hallway may go a little too far. (KW) If a child can be seen and monitored in some way it might be appropriate. Of course it would depend on individual child needs, age and other contributing factors. If a teacher places a child in a hallway they are still responsible for the child, their safety and the safety of others.
4. Student Passing time 4 minutes v. 5 minutes at Central—(related problems as a result—J. Kurovsky) Mr. Kurovsky reviewed observations of issues that have arisen from the change in passing time from 5 minutes down to 4 minutes at Central. Hale and the Intermediate schools had made the change to four minutes in the past and are currently functioning with 4 minute passing times or eliminated “passing time” through the escorting of students in the case of most of the intermediate school day. “Teachers have some complaints and students have other complaints.” Teachers are handing out a lot more bathroom passes because kids are having trouble getting to the bathroom. Teachers too are finding trouble within their schedules to meet their personal needs if they do not have student free periods spaced out conveniently. Teacher data does not show that student tardies have increased on IC but the feeling is that some of the teachers are not recording all of the tardies because they have given up taking the time to do so. Maybe this can be sent to the smaller group after a brief discussion here. (JK). Mr. Wachholz stated that we could take it to the smaller PR&R group but it really may be better addressed through site based problem solving. (K.Gurtner in notes only) The district made the decision to go to four minutes to garner more minutes for instruction/duty. The structure of where classes are placed in the building and procedures will certainly be examined to make the four minute passing work well.

